



Safeguarding Children: Risk Assessment

Policy Statement

Village Montessori Nursery School has comprehensive risk assessments that inform the procedures, the health and safety coordinator in charge of implementation. All members of staff in the setting, at every level are involved in the term risk assessments review, as they are the people with first-hand knowledge of whether the existing control measures are effective and their informed view can help to update the risk assessment accordingly.

Parents and the nursery can work in partnership in implementing the risk assessment. Parents will be made aware of their responsibilities such as closing the gate or door behind them and not letting strangers into the building and school compound, and also encouraging parents to report any potential hazards to a member of staff – it is good practice to invite them to take part in reviews of procedures whenever possible. The basis of effective risk management is that everybody is involved and can therefore take responsibility for their and other's safety.

At Village Montessori Nursery School, all members of staff use the following FIVE steps method to make judgement in making decision for any risk assessment

Procedure or Protocol:

- Identification of risk or hazard: where is it and what is it?
- Decide who is at risk and how: for example, member of staff, children, parents, other hall users
- Evaluate the risks and decide on precautions: can we get rid of the risk altogether, if not can we control it?
- Record the findings and implement them: prioritise, make a plan of action if necessary.
- Monitoring the review: how do you know if what has been decided is working, or is thorough enough?

Type of Risk Assessment in place at Village Montessori Nursery School

- Covid-19
- Fire safety
- Food preparation safety
- Nappy changing and potty trained

- Outings (local village shops, recreation ground, forest school trip, local woods, train station)
- Manual handling
- Prepare environment (Daily risk checking task)
- Administration of medication
- Receiving and delivering visitor/s or contractors
- School run to local Primary School
- Home visiting for new children
- Flash Flood
- Accident
- Incident

This policy was adopted and practiced at	Village Montessori Nursery School Ltd
Effective date	July 2021
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Name of the manager who prepared	Mrs Kwai Fong Purchase
Read and acknowledge by member of staff	Cristina (Deputy), Vicky, Svitlana (Room Leader), Magdalena

Useful link:

<http://learning.nspcc.org.uk>

<http://www.eyalliance.org.uk>