

# Terms and Conditions for Village Montessori Nursery School Limited



- I agree to pay the fees in advance of each month. (Invoice payment to Village Montessori Nursery School Ltd or through **BACS: Barclays, Sort Code: 201145, Account:93459446**)
- I understand that if I pay my fees late there will be an additional charge of £10.00 per week until the fees are paid in full.
- I agree to give ONE month's notice to the school if I intend to withdraw my child, if a month's notice is not given a full months fees will be payable.
- I agree the school reserves the right periodically to increase the fees this will not be done without prior notice.
- In the event of an additional session being cancelled with less than 5 working days notice the full session fee will be charged.
- I agree and understand that if my child is unwell and unable to attend their normal sessions the school will not refund the fee amount.
- I agree that should an emergency occur, my child might, if necessary, be taken to a local casualty department.
- I agree the Manager may, at their absolute discretion, withdraw my child from the school.
- I agree that the school may take photographs of my child, for use in their development records only.
- I am aware that the Everyday Living Activities (ELA) and other Montessori materials involve my child handling glass, china and very small objects, and using brass, silver, glass and shoe polish.
- I have seen, and agree with, the nursery policies in the nursery website.
- I agree to my child's records being sent to their next school.
- I agree and understand that the nursery will give at least one month notice to all parents in any organised nursery events and trips.

- I agree to give permission to my child's key person to take the learning journal home from time to time for development planning and updating.
- I understand and agree that it is my responsibility to check my 30hours eligibility validation from time to time with HMRC and inform my child's setting accordingly without delay; failure to do so my child's setting will issue invoice/invoices for all the additional hours charge according to their hourly rate and I shall oblige to make payment for the invoice/invoices.
- I agree to pay a refundable £100.00 deposit (only apply to children age 2 year old) with my registration, this will only be utilised by the school in the event of me withdrawing my child without one month's notice; I understand this will be returned (provided parents compliance to all the T&C listed in this agreement) in the when my child leaves.

Please sign below. No registration is complete until the terms and conditions have been signed.

I have read the above terms and conditions and I agree to the conditions therein.

First signature Parent/Guardian:..... Date.....

Second signature Parent/Guardian:.....Date.....